

User Guide

Swordfish

A4 Home Guillotine 303s

Please read the following instructions
before operating your guillotine.

● Attach the Safety Guard:

- Ensure the blade is in the locked position.
- Remove the screw from the base using a screwdriver.
- Position the guard into the groove, in line with the cutting blade.
- Align the hole in the guard with the screw hole in the base.
- Screw the guard in place using a screwdriver. (see figure A)

● Attach the Handle:

- Loosen the handle screw with a screwdriver and slide the handle onto the cutting arm. (see figure B)
- Align the holes and retighten the screw with a screwdriver. (see figure C)

● Adjust the Paper Guide:

- Unlock the paper guide by turning the lever in line with the channel in the base.
- Slide the paper guide until the flat edge is flush with the vertical measuring line required.
- Lock the guide by turning the lever perpendicular to the channel in the base. (see figure D)

- Gently lift the handle from the base and raise to upright position.
- If cutting multiple sheets, ensure they are perfectly aligned by tapping the stack on a flat surface.
- Slide the paper under the transparent clamping bar and butt paper to top of guillotine.
- To prevent the stack of paper from moving during cutting, use your free hand to apply a small amount of pressure to the stack. (see figure E)
- Gently lower the handle down to provide a smooth, accurate cut.

- **CAUTION:**
 1. Do not touch the cutting blade. It is extremely sharp! (see figure F)
 2. Lock the cutting blade handle when not in use.
 3. Never use without the Safety Guard in place.
 4. Keep fingers behind the Safety Guard at all times.
 5. Keep out of reach of children.
 6. Do not lock the cutting blade.

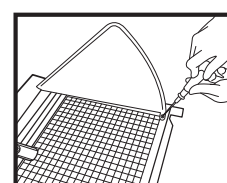


FIGURE A.

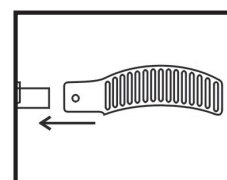


FIGURE B.

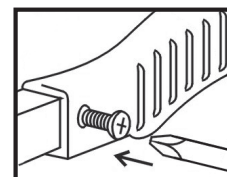


FIGURE C.

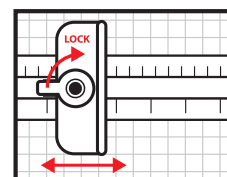


FIGURE D.

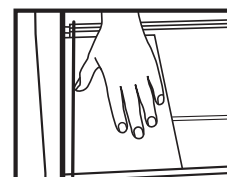


FIGURE E.



FIGURE F.

* Capacity based on sheets of standard 80g/m² paper.

For advice and technical support, please go to www.swordfishsupport.com